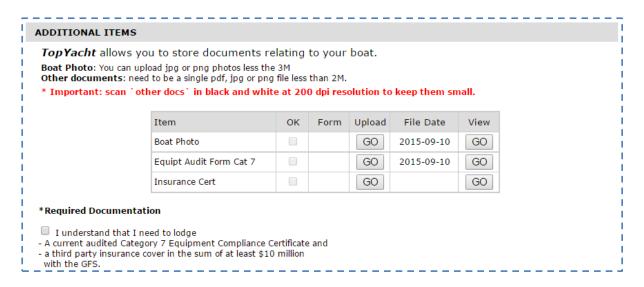
## TopYacht Boat Docs and Race Docs

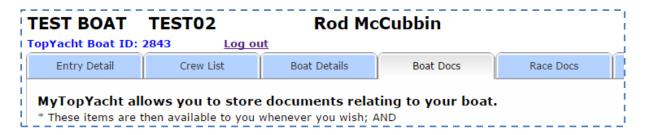
## **Boat Docs**

**Boat Docs** allows an owner to upload 30 plus "standard" documents for their boat. An uploaded document can be a scanned paper document or a pdf doc such as an insurance certificate. The documents are stored in a folder for that boat and can be used by the boat owner as proof of meeting various requirements for club racing. The same documents can be copied into **Race Docs** for a specific race by the owner.

Clubs can nominate specific **Boat Docs** to be uploaded for club racing or low risk offshore racing. In this case the upload facility is on the normal TES entry screen for the owner. The mix of required docs will vary depending on the clubs/event needs.



For cat 1~3 offshore racing, the **Boat Docs** are accessible as a tab on the offshore entry screen.



## Race Docs

Race Docs allows the administrator of an offshore race to nominate

- which Boat Docs ;and
- which **event specific** docs

the organisers require the owners to submit for a particular race.

Event organisers can then check off the compliance of the uploaded docs using the "OK" check box on the *Race Docs* page.

**Race Docs** are stored in a separate folder for each race to isolate them from the **Boat Docs** and **Race Docs** for other races.

## **Uploading Race Docs**

The *Race Docs* screen lists all required docs.

It is in two parts:-

- The top section for existing **Boat Docs**;
- The lower section for event specific *Race Docs*

If the required **Boat Doc** already exists, then it will have a file date in **black** like the Stability Documentation example below.

To copy an existing **Boat Doc** to the **Race Docs** folder, tick the Use check box.

Once copied to the Race Docs folder the File Date becomes red.

To add an event specific *Race Doc* use the Upload button.



Note: As *Race Docs* are event specific, there is no provision to copy these from one event to another. In the rare instance where a document suits several races then it will need uploading again.

00000000